



# THE ROYAL BALLET SCHOOL

## Visits Policy

Visits to the School during the week by parents and friends should be arranged and cleared in advance with the Head of the Lower School or Head of Boarding.

Visits to the Lower School at the weekend should be cleared with the Head of Boarding. There are clear guidelines on visiting dormitories by staff, friends and relatives laid down in the boarding handbook (available in the Nelson Room). The following general guidelines are relevant to this document

- All visitors should show sensitivity and discretion to other students at all times
- Male and female visitors should not enter the dormitories of students of the opposite sex unless a member of the House staff is present.
- Visitors should only go into the dormitory of the student that they are visiting
- Visitors should not smoke in any part of the building or picnic in the dormitories.
- Members of staff should not enter opposite sex dormitories unless accompanied by a female/male as appropriate. However in circumstances where a student's health or safety is thought to be at risk, such access may be free and immediate.

### Arriving at White Lodge

At the beginning of terms, pupils are expected to be back at White Lodge before park closure or by the time specified on the termly calendar. Refreshments are available in the Salon or the dining room for parents and guardians. At the end of half-term holidays and exeats pupils are expected to be back at White Lodge before park closure or by the time specified on the termly calendar.

### Exeat Weekends

Three times a year we have Exeat Weekends. These are to enable all pupils to enjoy a short break. The weekend starts on Friday, at the time specified on the termly calendar, and pupils are expected back before park closure or by the time specified on the termly calendar.

### Requests to take boarders out

If you wish to take your child out during term time, or if a relative or friend wishes to do so, please contact the Head of Boarding by phone or by email with the details giving as much notice as is possible. Pupils will only ever be 'released' from White Lodge when permission has been given by all parties. Requests for longer absences should be addressed to The Head of White Lodge. If a request involves absence from ballet classes The Ballet Principal must also be consulted.

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*This document will be revised in line with changes in best practice and legislation. These changes will be notified to all concerned. Questions or comments should be directed to the appropriate member of the Senior Management Team.*